Content #13

I.

Federal Diplomat Exemption

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I.A

~Federal ~ Diplomat Exemption

NO TAX (State or City)

Qualifications for Exemption / Deduction

- ❖ Foreign Mission and Diplomatic Agents, as well as members of the United Nations (UN), the Organization of American States (OAS), the World Bank (WB), and the International Monetary Fund (IMF) are allowed a Diplomatic Tax Exemption on official and personal vehicles with proper ID.
- Prior to the sale, the United States Department of State's Office of Foreign Missions must clear each vehicle purchase for tax exemption before transaction is completed.
 - Corporate procedures require the Earnhardt Representative to contact the Foreign Affairs office at (202) 895-3563 or (415) 744-2910 in order to obtain clearance of the tax exempt sale
 - o The Office of Foreign Affairs will provide a letter immediately (via fax) as to whether or not the Purchaser is eligible for the exemption.
- ❖ A 30-day general use permit is required to be issued
 - o Corporate procedures allow for a purchase of this permit from AADA

I.B

~Federal ~ Diplomat Exemption

NO TAX (State or City)

! Identification

- Verify we have a copy of the proper ID for the exemption from Tax. The following are acceptable identifications
 - A mission tax exemption card
 - A protocol identification card
 - A personal tax exemption card (the only acceptable document for UN members)

Office of Foreign Missions Authorization

- Verify we contacted the local Office of Foreign Missions and obtained a "Letter of Authorization"
- Verify the letter states that the Purchaser is eligible for the exemption

❖ Form 5000 – Exemption Certificate

- o Verify the Purchaser's name and address are completed
- Verify the certificate Single Transaction Certificate is marked
- o Verify that "Transaction with a Foreign Diplomat" is marked in "C."
- O Verify box 13 is marked in "D. Reason for Exemption"
- Verify tangible property (vehicle) purchased denotes the Make, Model & VIN number
- O Verify the signature of the person completing the form is on the form
- Verify the signature date is, approximately, the date of the deal

30-day General Use Permit

 Verify a copy of the 30-day General Use Permit is in the deal... A TRP or 90-day Drive-out is not acceptable



ADOR 10308 (10/15)

Arizona Form 5000

Transaction Privilege Tax Exemption Certificate

Continued on page 2 →

- Do not use Form 5000 to claim sale for resale. Use Form 5000 A.
- Do not use Form 5000 if you are a non-TPT licensed contractor. Use Form 5000M.

This Certificate is prescribed by the Department of Revenue pursuant to A.R.S. § 42-5009. The purpose of the Certificate is to document and establish a basis for state and city tax deductions or exemptions. It is to be filled out completely by the purchaser and furnished to the vendor at the time of the sale. The vendor shall retain this Certificate for single transactions or for the specified period as indicated below. Incomplete Certificates are not considered to be accepted in good faith. Only one category of exemption may be claimed on a Certificate.

A. Purchaser's Name and Address:	B. Check Applicable Box:
rvalile =	
Address	Single Transaction Certificate
Address	
City State ZIP Code	Period From Through
State ZIP Code	
Vendor's Name	(You must choose specific dales for which certificate will be valid not t
turn handt	exceed a 12 month period.)
C. Choose one transaction type per Certificate:	The transfer of the second
☐ Transactions with a Business	☐ Transactions with Native Americans & Native
	American Businesses (See reason #12.)
rizona Transaction Privilege Tax (TPT) License Number	Tribal Business License Number OR Tribal Number
	I modification
SN/EIN	Name of Tribe
ther Tax License Number	☐ Transactions with a U.S. Government entity
	(See reasons #9 and #10.)
no license, provide reason:	N. c
recise Nature of Purchaser's Business	Transaction with a Foreign Diplomat (See reason #13.
neck the box indicating one of the more common exemption athority for another exemption (deduction). Refer to wathority for another exemptions (deductions) and the state and city exemptions (deductions) and the state and city exemptions.	ww.azdor.gov/Forms/TransactionPrivilegeTax.aspx for business classes (codes) under which the deductions and
 Tangible personal property to be incorporated into a taxable contracti Food, drink, or condiments purchased by a restaurant business. 	ing project, or a maintenance, repair, replacement or alteration project.
4. Pipes or valves four inches in diameter or greater to be used for trans	enortation of all natural gas satisfact
Aircraft, navigational and communication instruments and related accommunication.	sportation of oil, flatural gas, artificial gas, water or coal slurry.
Airlines holding a federal certificate of public convenience and pecase	ssity; or Airlines holding a foreign air carrier permit for air transportation;
Any foreign acvergment or perregidents of Arizona who will not use	soly, or Amin'es nothing a foreign air carrier permit for air transportation;
Machinery or equipment used directly in the following business activit	such property in Arizona other than in removing such property from this state
	Refining or metallurgical operations.
☐ Extraction of ores or minerals from the earth for commercial purpo	oses. Extraction of, or drilling for, oil or gas from the earth for commercial purposes.
7. Other income producing capital assets. (Cities only.)	
8. Food, drink or condiments for consumption within the premises of	
or accessories purchased by a school district for consumption at a pul	of any prison, jall or other institution under the jurisdiction of the state the state of the st
department of corrections, the department of public safety, the depart or accessories purchased by a school district for consumption at a pul 9. Tangible personal property sold or leased directly to the United State assembler or repairer. (Retail, personal property rental and mining clip. Fifty percent of the gross proceeds or gross income from the sale of the gross proceeds or gross income from the sale of the gross proceeds.	turient of juvernie corrections or a county sheriff. Food, drink, condiment blic school within the district during school hours. s Government or its departments or agencies by a manufacturer, modifier assifications only.)

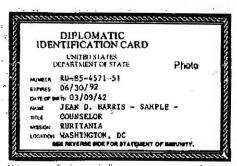
Your N	ame (as shown on page 1)	Arizona Transaction Privilege Tax License Nu
☐ 11.	. Electricity or natural gas sold to a business that is at leas the manufacturing or smelting operation. (Utilities classifi	t 51% manufacturing or smelting if at least 51% of the electricity or natural is use
	Sale or lease of tangible personal property to affiliated	Native Americans if the solicitation for sale, signing of the contract, delivery of ration. NOTE: The vendor shall retain adequate documentation to substantiate
13.	copy of the U.S. Department of State Diplomatic Tax	U.S. Department of State Diplomatic Tax Exemption Card. The vendor shall reta Exemption Card and any other documentation issued by the U.S. Departman authorized by the Office of Foreign Missions ("OFM"). See "Vehicle Tax Exemption of the Computation of the C
□ 14.*	Other Deduction: Cite the Arizona Revised Statutes author	rity for the deduction. A.R.S. &
	Description:	
☐ 15. *	Other Cities Deduction: Cite the Model City Tax Code auth	ority for the deduction. M.C.T.C.S.
	Description:	only for the deduction. M.C.T.C.§
	. 899	
*Dofor to		
Refer to Susiness	 www.azdor.gov/Forms/TransactionPrivilegeTax.a classes (codes) under which the deductions apply. 	aspx for a complete list of state and city exemptions (deductions) and the
	The state of the s	
Desc	cribe the tangible personal property or serve additional pages if needed.)	ice purchased or leased and i ts use below.
	additional pages in fleeded.)	
	year, make, mod	tal VIN+
	gear, make, west	
		- 이렇게 되는 것이 하면 맛이 있었다. **
5274 WY		
	ication	
oving e id the p e accur e transa cepted any tax	nutlement to the exemption. A vendor that acceptourchaser may be required to establish the accuracy and completeness of the information provide action privilege tax, penalty and interest which the Certificate. Misuse of this Certificate will subj	is not accurate or complete will not be relieved of the burden of ots a Certificate in good faith will be relieved of the burden of proof racy of the claimed exemption. If the purchaser cannot establish ed in the Certificate, the purchaser is liable for an amount equal to he vendor would have been required to pay if the vendor had not ject the purchaser to payment of the A.R.S. § 42-5009 amount equal ifficate will subject the purchaser to criminal penalties of a felony
print fu	ıll name)	And the state of t
empt fr	om Arizona transaction privilege tax and that th	he information on this Certificate is true, accurate and complete.
ruier, it	purchasing or leasing as an agent or officer, I c aser named above.	ertify that I am authorized to execute this Certificate on behalf of
NATURE	OF PURCHASER	DATE TITLE
	10/15)	Page 2 of 2

United States Department of State Office of Protocol

IDENTIFICATION CARDS



The United States Department of State, Office of Protocol, issues identification documents to foreign government personnel who are entitled to immunity. Samples of the ID's are provided here. Because there are different degrees of immunity, law enforcement officers should read carefully identification cards presented to them. Questions regarding an individual's status or immunity should be referred during working hours to the Office of Protocol, 202/647-1985; after hours to the Bureau of Diplomatic Security, 202/647-7277.



This person has been duly notified to the Department of State and under interestional ine enjoys Immunity from challed juried in the The bearer shaft not be liable to any form of arrest or detantion, but may be given a notice of violation.

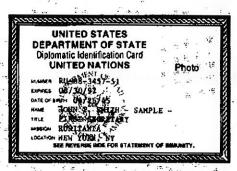
Chief of Protocol

LAW ENFORCEMENT MOURDES SHOULD BE DIRECTED TO (20) 647-1865 FROM BAM TO SPM EASTERNTIME AND 12025 847-2412 AT ALL OTHER TRACS

IF FOUND, RETURN TO

SIGNATURE (MOT VALID UNLESS SIG

Blue bordered cards are issued to diplomatic officers and their families. They are entitled to full criminal immunity and may not be arrested or detained.



This person has been duly settlied to the Department of State and under leternational law enjoys teamently from oriental jurisdiction. The bearer shell not be liable to any form of arrest of detention, but may be given a notice of violation.

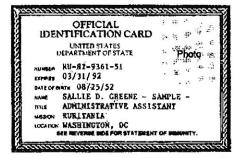
Chief of Protecol

LAV ENFORCEMENT NOURRES SHOULD BE DIRECTED TO STATI 45-4-131 FROM SAM TO STM EASTERN TIME AND (218) 45-444 AT ALL OTHER TIMES.

IF FOUND RETURN TO: Host Country Miles US. Meeton to U.H. 795 United Nations Plaza New York, How York 10017

22602

Blue bordered cards are issued to UN diplomatic officers and their families. They are entitled to full criminal immunity and may not be arrested or detained.

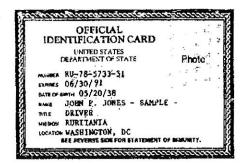


LAW ENFORCEMENT HOURRES EMOULD BE DIRECTED TO (202) 647-198 FROM SAM TO SPM EASTERN TIME AND (202) 647-8412 AT ALL OTHER TIMES

IF FOUND, METUPIN TO

SIGNITURE PIOT YALD HIR ESE BIOHED:

Green bordered cards are issued to embassy administrative and technical staff employees and their families. This card signifies that the bearer is entitled to full criminal immunity and may not be arrested or detained.



This person has used duly noulfied to the Department of State and under interactional first anging immorphy into jurisdiction with respect to acts performed in the course of extical states. This form of interacting must be issued and before, and prevent in, the appropriate jurisdicial authorities. The bears is not immore from arrest or the issuence of a citation.

LAW ENFORCEMENT HOLINRIES SHOULD BE CIRECTED TO (2022 M7-1915 FROM 8AM TO SPM BASTERN TIME AND (202) 547-2412 AT ALL OTHER TIME S

IF FOUND, RETURN TO Department of State Washington, DC 20020

Peturn postage gverantees

Green bordered cards are issued to embassy service staff employees. This card signifies that the bearer is entitled to immunity for official acts only.

CONSULAR IDENTIFICATION CARD UNITED STATES DEPARTMENT OF STATE Photo RU-68-4761-51 MUMBER 06/30/92 EXPIRES DATE OF BIRTH 03/19/48 JOHN P. SMITH - SAMPLE -CONSUL GENERAL RURITANIA HOUSEIN LOCATION NEW YORK, STY SEE REVERSE SIDE FOR STATEMENT OF IMMUNITY maning manganing This person has been duty recognized by the Department of State and under international laws that, not be amenable to jurisdiction with respect to exts performed in the exercise of consular functions. This form of trumwinty sust be secreted before, and proven to, the appro-priate judicial authorities. The bearer shall not be fabilist to acrest of determion pending trial except on a warrant for a falony offense.

Chief of Protocol

LAW ENFORCEMENT INDURIES SHOULD BE DIRECTED TO (20) 647-1905 FROM BAM TO JPM EASTERN TIME AND 12021 647-2412 AT ALL OTHER TIMES

if FOUND, RETURN 10 Office of Protocol Department of State Washington, DC 20520 Return postage quaracters

S GYATURE (NOT YALLE UNLESS SIGNED)

Red bordered cards are issued to career consular officers. This card signifies that the bearer is entitled to immunity for official acts only,

mminimumumuminimini **CONSULAR** IDENTIFICATION CARD UNITED STATES DEPARTMENT OF STATE Photo. MUNBER RU-85-4567-51 EXPRES 06/30/91 DATE OF METH 03/19/50 JEAN L. GREENE - SAMPLE -KANE ADMINISTRATIVE OFFICER TITLE RURITANIA SEE REVENSE SIDE FOR STATEMENT OF B

This person is registered with the Department of State and under interestional law shalf not be amenable to private lotton with respect to acts performed in the exercise of consular functions. This form of immunity must be sesented before, and proven te, the appropriate judicial authorities. The beaver is not immunit from arrest or the

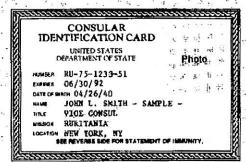
LAY: EMFORCEMENT INCIURIES SHOKALD BE DIRECTED TO (200) 647-1185 FROM BAM TO SPIMEASTERN TIME AND (202) 847-2412 AT ALL OTHER TIMES.

IF FOUND, RETURN 19:

Return postage guareci

SIGNA TURE (NOT YAUD UNLESS SIGNED)

Red bordered cards are issued to career consular employees. This card signifies that the bearer is entitled to immunity for official acts only.



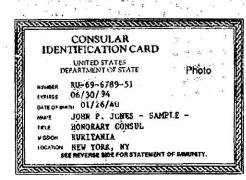
The bearer shall be treated with due respect and all appropriate stand be taken to prevent any attack on the bearer's parson, treeds

LAW ENFORCEMENT INCIDENCES SHOULD BE DIRECTED TO (202) 647-1985 FROM 8AM TO 5PM EASTERN TIME AND (202) 647-2412 AT ALL OTHER TUMES

F FOUND, RETURN TO: Office of Protocel
Department of State
Washington, DC 20520

SHATURE (NOT VALID LINESS BENED)

Red bordered cards are issued to consular officers/employees and their families from countries with which the United States has special agreements. They are entitled to full criminal immunity and may not be arrested or detained. -



. .

This person has been duly recognized by the Department of State and under Infarmational laws shall not be severable to jurisdiction with respect to difficult acts performed in the exercise of consulter functions. This form of immunity must be asserted before, and proven in, the appropriate jurisdict subboilities. The beares is not immune from errors of the securing of a clustice. The beares while be treated with

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IF FOUND, RETURN TO: Office of Protocol Department of State Washington, DC 20529

SCHATURE NOT YAUD UNLESS SIGNED

Red bordered cards are issued to honorary consular officers. This card signifies that the bearer is entitled to limited immunity for official acts only.



DIPLOMATIC TAX EXEMPTION BRACEAM



plastic cards, which are the size of credit cards and have a hologram, are valid nationwide and in the Commonwealth of Puerto Rico. Cards are used at the point of sale for exemption from state and local sales, restaurant, lodging, and similar taxes normally charged to customers. Some other utilities, gasoline purchases or automobile purchases. Cards are not transferable; only the person whose photograph appears on the front These are samples of the tax exemption cards issued by the U.S. Department of State to certain foreign government personnel and offices. The cards have restrictions on tax-free purchases. See explanations below. Tax exemption cards are not valid for exemption from taxes on telephones, side of card may use it.

for Personal Purchases Tax Exemption Cards



Blue Stripe

purchases.



For questions regarding the tax exemption

Mission (Official) Business Tax Exemption Cards for



MANAGEMENT OF STATE A 140 SECTION OF THE PROPERTY のないのでは、 日本の本書ののはのでは、 というののない STATE STATE STATES CALLED STATES BURESTON'S STONE STREET DIPLOMAT, JANE DOE -

official purchases except identified on the face of personal purchases and restricted category(ies) Full tax exemption on all Yellow Stripe the card.

Personal Tax Exemption Cards Reverse of both Mission and

This was settled burner, where place against an every set is exclused and the settled of the set NOT TRANSPIRABLE IF FOUND PLEABE ASTURN TO 3307 International Place, N.W. Western, D.C. 2006-3034 Office of Foreign Markon Monthly General Priday 940 a.m. - 448 june 257

purchases must be made in the name of the mission and paid for by mission check Mission tax exemption cards are issued to organizations for official purchases only and for the sole benefit of the mission or credit card (not cash or personal embassies, consulates, and international identified on the face of the card. All check). Personal purchases prohibited.

OFM's mailing adress (which will be reflected on future editions of the card):

Washington, DC 20522-3303 Office of Foreign Missions U.S. Department of State.

(415) 744-2910 (212) 826-4500 (202) 895-3563

Washington, DC

Los Angeles

also contact the regional office of the Office of program, contact your State Tax Authority. You may

Foreign Missions located nearest you.

Miami

Honolulu Chicago

San Francisco

New York

(312) 353-5762 (808) 522-8125 (310) 235-6292 (954) 630-1146 Under the authority of the Foreign Missions Act, (22 USC 430) et seq.), link Exemption Cards are leaved to certain official personnel from toneign countries who are stationed in the United States while working as diplomats, constant officers, or staff members at foreign embessees and consulates, and other organizations such as the United Nethors.

Tax exemption is a treaty obligation of the United States under Article VI of the Constitution. The United States is a party to various treaties and agreements which recognize diplomats as officially accredited diplomats or other representatives of foreign countries. Under international law, sovereign countries cannot impose certain taxes on accredited diplomats or other representatives of foreign countries.

Content #13

II

Government Agencies Exemption

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A)	Government Exempt QualificationsPage 2
B)	Required Doc's & Audit ExaminationPage 3

II.A ~Government Exemption~

50% exempt

Qualifications for Exemption / Deduction

- ❖ Sales of automobiles directly to the United States Government or its Departments or Agencies, qualify for the exemption of 50% of the tax rate from all taxing jurisdictions (State, County & City).
- However, the following are a few Entities included in the definition of Government Entities that ARE exempt from the STATE but ARE NOT exempt (non-exempt) from the CITY TAX:
 - National banks
 - Federally chartered or insured banks
 - Savings and loan institutions
 - Credit unions
- ❖ On repairs made to United States Government vehicles, the sale of the repair parts is 100% exempt from tax.
- ❖ However, the same Entities noted above ARE NOT exempt from city tax.
- Purchaser should be able to provide a copy of their Business license or a letter of exemption from a Government Entity
- ❖ Purchaser should be able to provide a copy of their W-9 form

II.B

~Government Exemption~

REQUIRED DOCUMENTATION / EXAMINATION

❖ Business license and/or a letter of exemption from a Government Entity

- Verify the Government Entity's name to be the same on all documents throughout the deal
 - Buyers order
 - Exempt form
 - TRP or 90-day permit (if not Arizona agency)

❖ W-9 Form (Taxpayer Identification Number and Certification)

- Verify the name is the same as the business license or letter of exemption
- Verify the same number listed on the Form 5000

❖ Form 5000 – Exemption Certificate

- Verify purchasers information; name and address are completed in full in the Government Entities information
- o If the form 5000 is a blanket/Annual certificate, verify the date of the deal is within the date of the new purchase.
- o Verify the form 5000 is current or an update is attached
- If don't have an update print a copy of the verification from http://www.AZTAXES.GOV click on license verification
- Verify "Transactions with a U.S. Government entity" is marked as transaction type in "C."
- Verify the Reason for Exemption, Box 10, is marked for the purchase of a vehicle to a Government Entity. (50% Exempt)
- Verify the Reason for Exemption, Box 9, is marked for the parts being installed during a repair of the Government Entity's vehicle (100% Exempt)
- Verify the signature of person signing on behalf of the Government Entity
- Title of Signer

TRP or 90-day drive out permit

- Verify a copy is in the deal
- o TRP temporary license plate if registering in Arizona
- o -OR -
- o 90-Day drive out if registering in another State

Review the sales tax assessed

- O Verify that half the combined of State/County & City tax was charged when applicable
- We must take ½ of a deduction of the net sales price when reporting on the TPT form.
- Verify we charged the full City tax on any Government Entity that is noted in "Qualifications" on a previous page as "non-exempt"



Arizona Form 5000

Transaction Privilege Tax Exemption Certificate

Continued on page 2 →

- Do not use Form 5000 to claim sale for resale. Use Form 5000A.
- Do not use Form 5000 if you are a non-TPT licensed contractor. Use Form 5000M.

This Certificate is prescribed by the Department of Revenue pursuant to A.R.S. § 42-5009. The purpose of the Certificate is to document and establish a basis for state and city tax deductions or exemptions. It is to be filled out completely by the purchaser and furnished to the vendor at the time of the sale. The vendor shall retain this Certificate for single transactions or for the specified period as indicated below. Incomplete Certificates are not considered to be accepted in good faith. Only one category of exemption may be claimed on a Certificate.

A. Purchaser's Name and Address:	B. Check Applicable Box:
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Address	Single Transaction Certificate
riduciss	
City State 7/2 Oct	Period From Through
State ZIP Code	military management of the control o
Vendor's Name	(You must choose specific dates for which certificate will be valid not
Earnhardt	exceed a 12 month period.)
caraparat	
C. Choose one transaction type per Certificate:	
☐ Transactions with a Business	Transactions with Alati.
	☐ Transactions with Native Americans & Native American Businesses (See reason #12.)
Arizona Transaction Privilege Tax (TPT) License Number	Tribal Business License Number OR Tribal Number
	Tribal Number
SN/EIN	Name of Tribe
Other Tax License Number	Transactions with a U.S. C
	Transactions with a U.S. Government entity
no license, provide reason:	(See reasons #9 and #10.)
	☐ Transaction with a Foreign Diplomat (See reason #13
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